



CSIR-Indian Institute of Chemical Technology
Uppal Road, Tarnaka, Hyderabad - 500 007
Telangana State, India

Advertisement No. 01/2017 Dated 15-05-2017



Date of commencement of online applications : 15.05.2017
Last date for receipt of online applications : 15.06.2017
Last date for receipt of hard copy applications : 30.06.2017

A unique opportunity for research careers in Science & Technology

CSIR-Indian Institute of Chemical Technology, Hyderabad (CSIR-IICT) is a Premier Research Laboratory under the Council of Scientific & Industrial Research (CSIR), which is an autonomous body under the Ministry of Science & Technology, Government of India. CSIR-IICT is a multi-disciplinary Institute with proven strengths in Organic Chemistry (drugs, agrochemicals and industrial organics), Inorganic & Physical Chemistry including Catalysis, Lipid Science & Technology, Organic Coatings & Polymers, Chemical Biology, Chemical Engineering and Design Engineering.

CSIR-IICT invites **ONLINE APPLICATIONS ONLY** from enthusiastic, young and dynamic Indian Nationals having excellent academic record/proven scientific achievements/requisite experience and desire to take up research as a career in R&D areas as per the details given below:

Designation	No. of posts & Reservations	Pay Matrix (7th CPC)	**Total Emoluments	***Upper age Limit not exceeding as on 30.06.2017
Scientist	19 posts 09-UR, 02-ST; 07-OBC, 01-PwD	Level - 11 Rs. 15600-39100 (PB-3) GP Rs.6600/- (pre-revised)	Rs.87,107/-	32 years
Principal Scientist	05 posts (UR)	Level - 13 37400-67000 (PB-4) GP Rs.8700/- (Pre-revised)	Rs.1,47,424/-	45 years

**Total Emoluments means approximate total emoluments on minimum of scale including House Rent Allowance in Class 'X' City.

***Please see age relaxation under Relaxation.

For further details please visit our website <http://www.iictindia.org> and apply through the online application form available there. The detailed advertisement, terms and conditions and instructions to the candidates are available on the website.

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Sd/-
Administrative Officer

POST CODE NO. 01

SCIENTIST - SEVEN POSTS (UR-04, OBC-02, ST-01)

DEPARTMENT - ORGANIC AND BIOMOLECULAR CHEMISTRY

Essential Educational Qualifications & Experience:

Ph.D. submitted in Chemistry (Organic Chemistry).

Desirable Qualification and Experience:

Preference will be given to candidates with a Ph.D. degree awarded and having expertise in Process chemistry & drug intermediates/Synthetic methodologies/Asymmetric synthesis/ Peptide synthesis/Agrochemical synthesis/Carbohydrate chemistry/Fluoroorganic chemistry resulting in Applied Research & Product Development. The candidate should have minimum of two publications in the peer reviewed indexed journals of relevant subject areas mentioned above. It could be advantageous if the candidate has relevant research experience in the chemical/pharmaceutical industry.

Job Specification:

Selected candidate is expected to pursue translational research in the above said area of specialization relevant to institutional R & D programs and projects

POST CODE NO. 02

SCIENTIST - TWO POSTS (UR-01, OBC-01)

DEPARTMENT - ORGANIC AND BIOMOLECULAR CHEMISTRY

Essential Educational Qualifications & Experience:

Ph.D. submitted in Chemistry (Organic Chemistry/Medicinal Chemistry).

Desirable Qualification and Experience:

Preference will be given to candidates with a Ph.D. degree awarded and having expertise in synthetic organic chemistry with focus towards medicinal chemistry /drug discovery & development. Sound knowledge in computer aided drug design is highly desirable. The candidate should have minimum of two publications in the peer reviewed indexed journals of relevant subject areas mentioned above. It could be advantageous if the candidate has relevant research experience in the chemical/pharmaceutical industry.

Job Specification:

Selected candidate is expected to pursue translational research in the above said area of specialization relevant to institutional R & D programs and projects

POST CODE NO. 03

SCIENTIST - ONE POST (OBC)

DEPARTMENT - ORGANIC AND BIOMOLECULAR CHEMISTRY

Essential Educational Qualifications & Experience:

Ph.D. submitted in Chemistry (Organic Chemistry).

Desirable Qualification and Experience:

Preference will be given to candidates with a Ph.D. degree awarded and having expertise in Enzyme catalyzed Organic synthesis/Biotransformation resulting in Applied Research & Product Development. The candidate should have minimum of two publications in the peer reviewed indexed journals of relevant subject areas mentioned above. It could be advantageous if the candidate has relevant research experience in the chemical/pharmaceutical industry.

Job Specification:

Selected candidate is expected to pursue translational research in the above said area of specialization relevant to institutional R & D programs and projects

POST CODE NO. 04

SCIENTIST - ONE POST (OBC)

DEPARTMENT - NATURAL PRODUCTS LABORATORY

Essential Educational Qualifications & Experience:

Ph.D. submitted in Chemistry (Natural Products Chemistry).

Desirable Qualification and Experience:

Preference will be given to candidates having expertise in Terrestrial/marine natural product chemistry (extraction, isolation and structure elucidation). The candidate should have minimum of two publications in the peer reviewed indexed journals of relevant subject areas mentioned above. It could be advantageous if the candidate has relevant research experience in the chemical/pharmaceutical industry.

Job Specification:

Selected candidate is expected to pursue translational research in the above said area of specialization relevant to institutional R & D programs and projects

POST CODE NO. 05

SCIENTIST - ONE POST (ST)

DEPARTMENT - INORGANIC & PHYSICAL CHEMISTRY

Essential Educational Qualifications & Experience:

Ph.D. submitted in Chemistry (Catalysis).

Desirable Qualification and Experience:

Candidate with a Ph.D. degree awarded and having research experience in Heterogeneous catalysis leading to Product Development/Technology Innovation/Applied Technology is preferred. The candidate should have minimum of two publications in the peer reviewed indexed journals of relevant subject areas mentioned above. It could be advantageous if the candidate has relevant research experience in chemical/pharmaceutical industry.

Job Specification:

Selected candidate is expected to pursue translational research in the above said area of specialization relevant to institutional R & D programs and projects

POST CODE NO. 06**SCIENTIST - TWO POSTS (UR-01, OBC-01)****DEPARTMENT - INORGANIC & PHYSICAL CHEMISTRY****Essential Educational Qualifications & Experience:**

Ph.D. submitted in Chemistry or Physics (Material Science).

Desirable Qualification and Experience:

Preference will be given to candidates with a Ph.D. degree awarded and having research experience in Magnetic & luminescence materials /Organic semiconducting materials. The applicant should have sound knowledge on nanostructure characterization and well versed with different materials characterization techniques. The candidate should have minimum of two publications in the peer reviewed indexed journals of relevant subject areas mentioned above. The candidate having experience in the Product Development/Technology Innovation/Applied Technology etc. will be preferred.

Job Specification:

Selected candidate is expected to pursue translational research in the above said area of specialization relevant to institutional R & D programs and projects

POST CODE NO 07**SCIENTIST - ONE POST (UR)****DEPARTMENT - PHARMACOLOGY AND TOXICOLOGY****Essential Educational Qualifications & Experience:**

M.VSc (Veterinary Sciences) from a recognized University.

Desirable Qualification and Experience:

Preference will be given to candidates having experience in maintaining animal house facility with knowledge of ethical practices, animal care, breeding and maintenance of laboratory animals. Two years of post-study experience relevant to job is desirable. Exposure to GLP principles and small animal surgical techniques is an added advantage.

Job Specification:

The candidate should take care of institute's animal quarantine facility, maintain health status of animals, and ensure that animal ethics are being practiced in the institute.

POST CODE NO.08**SCIENTIST - ONE POST (UR)****DEPARTMENT - PHARMACOLOGY AND TOXICOLOGY****Essential Educational Qualifications & Experience:**

Ph.D. submitted in Pharmacology/Pharmaceutical sciences.

Desirable Qualification and Experience:

Preference will be given to candidates with a Ph.D. degree awarded and having expertise in the areas of various animal disease models including mouse xenograft studies. Knowledge of in vitro cell culture techniques, in vitro IND enabling studies, and pharmacokinetic studies in animal models is desirable. The candidate should have minimum of two publications in the peer reviewed indexed journals of relevant subject areas mentioned above. It could be advantageous if the candidate has relevant research experience in the chemical/pharmaceutical industry.

Job Specification:

Selected candidate is expected to pursue translational research in the above said area of specialization relevant to institutional R & D programs and projects

POST CODE NO. 09**SCIENTIST - ONE POST (OBC)****DEPARTMENT - SEMIOCHEMICALS****Essential Educational Qualifications & Experience:**

Ph.D. submitted in Zoology/Entomology.

Desirable Qualification and Experience:

Preference will be given to candidates with a Ph.D. degree awarded and having expertise in behaviour biology and electrophysiology. The candidate should have hands-on experience in electroantennography, wind tunnel, air entrainment, GC

EAD, etc. The candidate should have minimum of two publications in the peer reviewed indexed journals of relevant subject areas mentioned above. It could be advantageous if the candidate has relevant research experience in the chemical/pharmaceutical industry.

Job Specification:

Selected candidate is expected to pursue translational research in the above said area of specialization relevant to institutional R & D programs and projects.

POST CODE NO. 10

SCIENTIST - ONE POST (UR)

DEPARTMENT - ANALYTICAL DEPARTMENT

Essential Educational Qualifications & Experience:

Ph.D. submitted in Chemistry (Analytical Chemistry).

Desirable Qualification and Experience:

Preference will be given to candidates with a Ph.D. degree awarded and having expertise in HPLC, GC, Titrimetry and Spectrometry. The candidate must have experience in method development & validation, problem solving skills, and hands-on experience with instruments. The candidate should have minimum of two publications in the peer reviewed indexed journals of relevant subject areas mentioned above. It could be advantageous if the candidate has relevant research experience in the chemical/pharmaceutical industry.

Job Specification:

Selected candidate is expected to pursue translational research in the above said area of specialization relevant to institutional R & D programs and projects.

POST CODE NO. 11

SCIENTIST - ONE POST (VH#)

DEPARTMENT - BUSINESS DEVELOPMENT DEPARTMENT

Essential Educational Qualifications & Experience:

ME/M. Tech. in Engineering (any discipline) **OR** Ph.D. submitted in Sciences (any discipline).

Desirable Qualification and Experience:

Preference will be given to candidates with a Ph.D. degree awarded and having expertise in Chemical sciences/Physical sciences or ME/M.Tech. (Chemical Engineering/Mechanical Engineering) with minimum 2 years experience.

Job Specification:

Selected candidate is expected to act as an interface between scientists and industry/government agencies/R & D institutes etc. and undertake liaison activities

for promoting Research & Business Development. The candidate is expected to take active role is pursuing translational research and institutional programs.

POST CODE NO. 12

PRINCIPAL SCIENTIST - ONE POST (UR)

DEPARTMENT - INORGANIC & PHYSICAL CHEMISTRY

Essential Educational Qualifications & Experience:

Ph.D. in Chemistry with minimum three years of post-PhD experience relevant to the Job.

Desirable Qualification and Experience:

Preference will be given to candidates having expertise in the design and synthesis of porous materials for applications in catalysis. The candidate should have minimum of six publications in the peer reviewed indexed journals of relevant subject areas mentioned above.

Job Specification:

The selected candidate will have to undertake research on the materials to strengthen thematic activities of the CSIR on catalysis. Expected to write independent project proposals and attract external funding. The candidate is expected to take active role in pursuing translational research and institutional programs.

POST CODE NO.13

PRINCIPAL SCIENTIST - ONE POST (UR)

DEPARTMENT -CHEMICAL ENGINEERING

Essential Educational Qualifications & Experience:

Ph.D. in Chemical Engineering with minimum three years of post-PhD experience relevant to the Job.

Desirable Qualification and Experience:

Preference will be given to candidates having experience in the area of Computational Fluid Dynamics. The candidate should have minimum of six publications in the peer reviewed indexed journals of relevant subject areas mentioned above. It could be advantageous if the candidate has relevant research experience in process development/intensification.

Job Specification:

The selected candidate will have to undertake the research on process development & design. Expected to write independent project proposals and attract external funding. The candidate is expected to take active role in pursuing translational

research and participate actively in CSIR's multi disciplinary and multi institutional research program initiatives.

POST CODE NO.14

PRINCIPAL SCIENTIST - ONE POST (UR)

DEPARTMENT - PHARMACOLOGY

Essential Educational Qualifications & Experience:

M.B.B.S + Ph.D. (Any Specialization) with three years of experience

OR

M.B.B.S + M.D (Any Specialization) with five years of experience.

Desirable Qualification and Experience:

Preference will be given to candidates with MD (General Medicine) having minimum five years of experience with excellent clinical research and diagnostic skills. Aptitude to undertake academic research contributing to Drug Discovery and Medicinal Chemistry research is highly desirable. Candidates with research publications may have an added advantage.

Job Specification:

It is a career that combines research and medicine to conduct high quality research in the field of drug discovery programs of the institute. The candidate may be required to interact with the patients to derive new insights into the complex workings of the disease processes and contribute to the facets of practicing medicine. The candidate is expected to take active role in pursuing translational research and institutional program.

POST CODE NO.15

PRINCIPAL SCIENTIST - ONE POST (UR)

DEPARTMENT - CHEMICAL BIOLOGY

Essential Educational Qualifications & Experience:

Ph.D. in Chemistry (Bioorganic Chemistry) with minimum three years of post-PhD experience relevant to the Job.

Desirable Qualification and Experience:

Preference will be given to candidates having expertise in the area of formulation, drug delivery, and biomaterials leading to product development/technology innovation/applied research. The candidate should have minimum of six publications in the peer reviewed indexed journals of relevant subject areas mentioned above. It could be advantageous if the candidate has relevant research experience in the chemical/pharmaceutical industry.

Job Specification:

The selected candidate will have to undertake the research programs on targeted drug delivery systems and formulations for cancer therapeutics and other diseases. The candidate is expected to strengthen CSIR-IICT's existing programs on drug discovery and contribute to projects with high translational readiness levels. Expected to write independent project proposals and attract external funding.

POST CODE NO. 16

PRINCIPAL SCIENTIST - ONE POST (UR)

DEPARTMENT – MOLECULAR CHEMISTRY AND BIOTECHNOLOGY

Essential Educational Qualifications & Experience:

Ph.D. in Chemistry with minimum three years of post-PhD experience relevant to the Job.

Desirable Qualification and Experience:

Preference will be given to candidates having expertise in Process Chemistry and/or Medicinal Chemistry. The selected candidate should have knowledge in technology transfer, development of non-infringing processes, commercialization, and filing of Drug Master Files. The candidate should have minimum of six publications in the peer reviewed indexed journals of relevant subject areas mentioned above. It could be advantageous if the candidate has relevant research experience in the chemical/pharmaceutical industry.

Job Specification:

The selected candidate will have to work in the area of drug discovery programs. Expected to carry out independent research, write project proposals and attract external funding. The candidate is expected to take active role in pursuing translational research and institutional program.

General Information and Conditions:-

1. Benefits under Council service:

- a. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the Central Government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR allotment rules depending on availability, in which case HRA will not be admissible.
- b. In addition to the emoluments indicated against each category of posts, benefits such as applicability of New Pension Scheme 2004, reimbursement of Medical Expenses, Leave Travel Concession etc. as are applicable to CSIR employees from time to time.
- c. Scientists in CSIR are also permitted to undertake consultancy and sponsored R&D project activities. These activities give them scope to earn consultancy fee and honorarium as per CSIR guidelines governing these activities. Opportunities also arise for foreign deputations for training/specific assignments etc.
- d. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Scientists.
- e. Deserving candidates may be considered for advance increment as per CSIR Rules.

2. Other conditions:

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the hard copy of applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as on the last date of receipt of the applications. **No enquiry asking for advice as to eligibility will be entertained.**

The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates which can be written test/seminars/presentations/based on percentage of marks/academic achievements etc. or any other criteria. The

candidate should therefore, mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, supported with documents. Completion of Ph.D. degree will be reckoned from the date of issue of provisional certificate/notification.

- c. The application should be accompanied by self attested copies of the relevant educational qualification, experience etc. The prescribed qualifications should have been obtained through recognized Universities / Institutions etc. Incomplete applications/applications received or not accompanied with the required certificates / documents **are liable to be rejected.**
- d. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected.
- e. The period of experience rendered by a candidate on part time basis, daily wages, visiting/ guest faculty will not be counted while calculating the valid experience for short listing the candidates for interview.
- f. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or notary is to be submitted.
- g. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for receipt of hard copy of application(s), i.e., **30.06.2017.**
- h. The period of experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum educational qualifications prescribed for that Grade.
- i. Persons with disabilities (PwD) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply.
- j. Only outstation candidates found eligible and called for interview will be paid to and fro single second class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to Secunderabad Railway Station on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey.

- k. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in interview. Such candidate will not be paid any fare.
- l. The decision of the **Director, CSIR-IICT/CSIR** in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates.
- m. Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.
- n. Candidate should clearly indicate in his/her application form the post code for which he/she wants to be considered.
- o. Date of interview or any other updates as the case may be will be displayed on CSIR-IICT website.
- p. **NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.**

3. Relaxations :

- a. The upper age limit is relaxable upto 05 years for SC/ST and 03 years for OBC as per Government orders in force, **only in those cases where the posts are reserved for respective categories**, on production of **relevant caste/category certificate** in the prescribed **Government of India (GoI) format** signed by the specified authority.
- b. Upper age limit is also relaxable upto five years for the regular employees working in CSIR Laboratories / Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings.
- c. As per GOI provisions, age relaxation for Widows, Divorced Women and Women Judicially separated from Husbands, who are not remarried, the upper age limit is relaxable up to the age of 35 years (upto 40 years for members of Scheduled Castes/Scheduled Tribes and upto 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them). The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
 - i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgement /decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case

may be, with an Affidavit in respect of divorced Women that they have not remarried since.

- d. Age relaxation to Persons with Disabilities (PwD): Age relaxation of 5 years is allowed (total 10 years for SCs/STs and 8 years for OBCs in respect of the posts reserved for them) to blind, deaf-mute and orthopedically handicapped persons for appointment to Group 'A' posts/services. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to possessing latest **Disability Certificate issued by Medical Board duly constituted by Central or State Government.**
- e. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered in case of exceptionally meritorious candidates or if sufficient number of candidates possessing the requisite qualification and/ or experience are not available to fill up the posts.
- f. Relaxation of five years will also be permissible to those who had ordinarily been domiciled in the Kashmir Division of the state of Jammu and Kashmir during the period from 1-1-1980 to 31-12-1989 subject to production of relevant certificate from concerned authority.

4. How to apply :

- a. Eligible candidates are required to apply **ONLINE only** through our website <http://www.iictindia.org>, **followed by sending hard copy of online application and data sheet generated duly signed along with copies of mark sheets, certificates, reprints of publications and other testimonials, etc.**
- b. Online application will be available on our website <http://www.iictindia.org> upto **15.06.2017.**
- c. Candidates are required to remit the application fee of **Rs.100/- in favour of "Director, CSIR-IICT" through online payment system i.e. NEFT/Bank Transfer/Net Banking, etc., with the following details:**

*** Bank Name: State Bank of Hyderabad**

*** Account No.: 62047032288**

*** IFSC Code No.: SBHY0020087**

*** MICR Code: 500004020**

*** Branch Name: Habsiguda Branch, Hyderabad**

The candidates are required to generate acknowledgement of remitted application fee from the online payment system, containing UTR Number/Transaction Number and Transaction Date and the same is required to be attached along with the hard copy of online application.

The last date for applying online application and remitting of application fee through online payment system is **15.06.2017**. This date will be the same for the candidates belonging to far-flung areas.

The following details must be filled up on back side of printed copy of generated acknowledgement of remitted application fee **(i) Candidate's Name, (ii) Application No (iii) Candidate's Category (iv) Post Code Applied For.**

The candidates belonging to SC/ST/PwD/Women/ CSIR Employees/ Abroad Candidates category are exempted from payment of application fee.

- e. In case of Universities/Institutes awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage based on the formula as per their university/Institute.
- f. The candidates are required to fill the payment details in the online application form viz. Name of Bank, Mode of payment, UTR/Transaction Number, Transaction Date and Amount, etc.
- g. After completely filling the online application form, candidates can submit and take printout of the generated filled application and data sheet. Candidates needs to note down "Application No" carefully for future communication. **The candidates must sign on this computer generated printed application and Datasheet.**
- h. This computer generated application (Print-out) duly signed by the candidate and accompanied by self-attested copies of the certificates, mark sheets, testimonials in support of age, education qualifications, experience, re-prints of publications and caste certificate (if applicable), acknowledgement of remitted application fee (if applicable), along with one recent passport size self-attested photograph affixed should be sent in an envelope superscribed "**APPLICATION FOR THE POST OF _____ (Post Code _____)**" so as to reach the **Section Officer, Recruitment Section, CSIR-Indian Institute of Chemical Technology, Uppal Raod, Tarnaka, Hyderabad – 500 007, Telangana on or before 30.06.2017.** Candidates applying for more than one post must submit separate application form for each post indicating the Code No. of the post. The hard copy(s) of each

application must be accompanied by acknowledgement of remitted application fee.

- o. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
- p. Applications from employees of Government Departments will be considered only if forwarded through proper channel with a vigilance clearance certificate and a certificate from the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders on immediate absorption basis. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach the **Section Officer, Recruitment Section, CSIR-Indian Institute of Chemical Technology, Uppal Road, Tarnaka, Hyderabad-500007** at the earliest.
- q. Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by CSIR-IICT, Hyderabad.
- r. **Incomplete applications (i.e. unsigned, without photograph/ application fee/ applicable certificates/marksheets/testimonials etc.) will not be entertained and will be summarily rejected.**

5. Following documents must be sent by post:

- a. Signed copy of printed Online Application Form and signed Datasheet
- b. Copy of acknowledgement of remitted application fee, where applicable.
- c. Coloured photograph pasted on the form and signed across in full.
- d. Self Attested photocopy of Date of Birth Certificate.
- e. Self Attested photocopies of education qualifications certificates.
- f. Self Attested photocopy of caste/category certificate, in the prescribed **Government of India (GoI)** format signed by the specified authority, if applicable.
- g. Self Attested photocopies of experience certificates, if any.
- h. List of Publications, copies of reprints, if any.

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**Sd/-
Administrative Officer**